

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

17 JUL 24 AM 11:31

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): American Israel Education Foundation (AIEF)

Travel date(s): July 1-9, 2017

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$2,857.89	\$1,423.00	\$1,065.93	\$2,666.06
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attachment.

7-24-17 Elizabeth Banicki
(Date) (Printed name of traveler)

Elizabeth Banicki
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

7-24-17
(Date)

Don Sulli
(Signature of Supervising Senator/Officer)

**American Israel Education Foundation
Educational Seminar in Israel
U.S. Congressional Staff
July 1-9, 2017**

Itinerary

SATURDAY, JULY 1, 2017

5:20 PM	Depart Washington, D.C. (Union Station)
7:09 PM	Arrive at Newark
10:45 PM	Depart Newark

SUNDAY, JULY 2, 2017

4:20 PM	Arrive at Ben-Gurion Airport
7:00 PM	Check into the Inbal Jerusalem Hotel
7:45 PM	Depart Hotel
8:00 PM – 8:20 PM	<i>Welcome and Orientation</i> - at la Guta
8:20 PM – 9:45 PM	<i>The Pulse of Israel Today</i> Dinner with Yaakov Katz Author and Journalist - la Guta
9:45 PM	Dinner ends
10:30 PM	Overnight at the Inbal Jerusalem

MONDAY, JULY 3, 2017

7:45 AM – 8:00 AM	Breakfast served
8:00 AM – 9:00 AM	<i>Israeli Politics Primer</i> Breakfast with Professor Prof. Sam Lehman-Wilzig Chairman, School of Communication, Bar Ilan University - at the hotel

9:00 AM	Session concludes
9:15 AM	Depart
9:30 AM – 12:45 PM	<i>Strategic Overview of Jerusalem</i> <i>Part I: The Old City and the Holy Basin</i> <ul style="list-style-type: none"> ▪ Church of the Holy Sepulcher Via Dolorosa Southern Wall Excavations Western Wall
12:45 PM – 2:00 PM	Lunch with Amb. Dr. Daniel Taub Former Israeli Ambassador to the U.K. -at Anna
2:00 PM	Depart
2:30 PM – 3:15 PM	<i>Strategic Overview of Jerusalem</i> <i>Part II: Jerusalem's Outlying Neighborhoods and the Security Barrier</i>
3:15 PM	Depart for the Knesset
3:30 PM – 4:00 PM	Security Check
4:00 PM – 5:00 PM	<i>Israeli Democracy in Action</i> Meetings with Members of Knesset <ul style="list-style-type: none"> ▪ The Honorable Amir Ohana, Likud Party ▪ The Honorable Dr. Nachman Shai, Zionist Union Party -at the Knesset
5:00 PM	Return to Hotel
7:15 PM	Depart for dinner
7:30 PM – 9:45 PM	<i>Colleague to Colleague: Knesset Staffers</i> Dinner with Knesset Staffers from various political parties <ul style="list-style-type: none"> ▪ Uri Perednick, Likud Party Hila Nataneli, Kulanu Party ▪ Yair Zivan, Yesh Atid Party Tsafrir Gidron, Zionist Union Party - at Touro
9:45 PM	Overnight at the Inbal Jerusalem

TUESDAY, JULY 4, 2017

7:30 AM – 8:00 AM Breakfast on own in the main dining room
Luggage in the lobby
Check out

8:00 AM Depart

8:30 AM – 9:30 AM *Minority Rights in Israel*
Lunch with Ghaida Rinawie Zoabi
General Director, INJAZ: Center for Professional Arab Local Governance

9:30 AM Depart for Yad Vashem

10:00 AM – 12:15 PM *The Meaning of the Holocaust in the Israeli Psyche*
Visit to Yad Vashem Holocaust Memorial and Museum

12:15 PM Depart

12:45 PM – 2:00 PM *A View From the Palestinian Authority*
Lunch with Nidal Foqaha
Director General, Palestinian Peace Coalition/ Geneva Initiative
-at the American Colony hotel, Pasha Hall

2:00 PM Depart

2:30 PM – 3:45 PM *A View from the Government*
Meeting with Benjamin Krasna

3:45 PM Depart for Tel Aviv

En Route Briefing:
Let There Be Water: Israel Solves its Water Crisis

5:00 PM Check into Sheraton Tel Aviv

7:00 PM Depart for dinner

7:30 PM – 9:30 PM *Regional Threats Overview and the Palestinian Street*
Dinner with:
Avi Issacharoff, Mideast Analyst, Times of Israel

9:30 PM Depart

Overnight at the Sheraton Tel Aviv

WEDNESDAY, JULY 5, 2017

7:30 AM – 8:15 AM Breakfast on own at the hotel

8:30 AM Depart for Israel's South

9:30 AM – 11:30 AM *Life Under Rocket Fire*
Briefings on Israel's Border with the Gaza Strip
-Overlook into Gaza at Nir Am
-Meeting with Oshrit Sabag, local resident of Kibbutz Nachal Oz

11:30 AM Depart

12:15 PM – 1:30 PM *Israel's Missile Defense*
Lunch with Ari Sacher, Iron Dome Systems Project Manager, Rafael
Advanced Defense Systems
-at Space

1:30 PM – 2:30 PM *Ethics in the IDF*
Dessert with Matan Katzman
Co-Founder, My Truth
-at Space

2:30 PM Depart for Hotel

4:00 PM Return to hotel

6:30 PM Depart for dinner

7:00 PM – 10:00 PM *Tikkun Olam: Israel's Global Footprint*
Ariel Beery, Founder, Mobile ODT
▪ Gidon Brumburg, Israeli Director, EcoPeace Middle East
Moishe Friedman, Founder, KamaTech
▪ Yotam Polizer, co-CEO, IsraAID
- at Spoons

10:00 PM Overnight at the Sheraton Tel Aviv

THURSDAY, JULY 6, 2017

7:30 AM – 7:45 AM Luggage in the lobby
Check out

7:45 AM – 8:00 AM	Breakfast served
8:00 AM – 9:15 AM	<i>Regional Strategic Briefing: Syria and Iraq</i> Briefing with Jonathan Spyer Director, Rubin Center at IDC, Herzliya - at the hotel
9:15 AM	Depart, travel north
10:00 AM – 10:45 AM	<i>Israel's Narrow Waistline</i> Briefing at Alfei Menashe
10:45 AM	Depart En route briefing: <i>The Jezreel Valley: The Strategic Land Bridge connecting Asia and Africa</i> <i>Upper Galilee: Potential for Development</i>
12:30 PM – 1:30 PM	Lunch - Yokneam
1:30 PM	Depart
2:45 PM – 4:15 PM	<i>Treating Syria's Wounded</i> Visit to Ziv Medical Center
4:15 PM	Depart
4:45 PM – 5:30 PM	<i>Hezbollah Next Door</i> Briefing on the border with Lebanon With Maj. (Res.) Sarit Zehavi Northern Border Expert - at Mt. Adir
5:30 PM	Depart
6:30 PM	Check into the Nof Ginosar Hotel
8:00 PM	Depart for dinner
8:15 PM – 10:00 PM	<i>Northern Exposure</i> Israeli Life on the Border with Lebanon and Syria Dinner and Discussion

- at Decks

10:00 PM Overnight at Nof Ginosar Tiberias

FRIDAY, JULY 7, 2017

8:00 AM – 8:30 AM Breakfast on own
Luggage in the lobby
Check out

8:30 AM Depart

9:00 AM – 11:00 AM *Historical, Religious and Geopolitical Significance of the Sea of Galilee*
Visit to:
Mt. of Beatitudes
▪ Primacy of Peter Church
Capernaum

11:00 AM Visits ends, depart, travel to the Golan Heights

12:00 PM – 1:00 PM *The Tragedy in Syria*
Strategic guided survey of the Israeli-Syrian border
- at Ein Zivan

1:00 PM Depart

1:15 PM – 2:30 PM Lunch
- at HaBokrim

2:30 PM – 5:30 PM Depart for Jerusalem
Travel via the Jordan Valley

En route briefing:
Israel's Relations with the Hashemite Kingdom of Jordan
▪ *Jordan's Syrian Refugee Crisis*

5:30 PM Check into the Inbal Jerusalem Hotel

6:45 PM Depart

7:00 PM – 9:00 PM *Reflections on the Sabbath in Jerusalem*
Traditional Sabbath dinner
With Daniel and Eli Sheva Gordis
- at their home in Jerusalem

9:00 PM Overnight at the Inbal Jerusalem Hotel

SATURDAY, JULY 8, 2017

8:00 AM – 8:30 AM Breakfast on own
- at the hotel, main dining room

8:30 AM Depart

En route briefing:
Jericho Road and the E-1 Corridor: Strategic Concerns

10:00 AM – 12: 15 PM *History and Geopolitics of the Roman Empire*
Visit to Masada National Archeological Site

12:15 PM Depart

12:30 PM – 2:00 PM *Israel's Experience in Fighting the Encroachment of Desertification*
Visit to the Dead Sea and lunch
-at Herods

2:00 PM Depart for Jerusalem

3:30 PM Return to hotel
Prepare for departure
Check out

6:30 PM *The U.S.–Israel Relationship: Bringing it All Together*
Closing dinner
- at the hotel

8:30 PM Depart for the Airport

11:10 PM Depart Ben Gurion

SUNDAY, JULY 9, 2017

4:15 AM Arrive Newark

6:00 AM Depart Newark

7:33 AM Arrive Washington, D.C. (DCA)

Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Elizabeth Banicki

Employing Office/Committee: Senator Dan Sullivan (AK)

Private Sponsor(s) (list all): American Israel Education Foundation (AIEF)

Travel date(s): July 1-9, 2017

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Israel

Explain how this trip is specifically connected to the traveler's official or representational duties:

As Senator Sullivan's staffer who handles his foreign policy and homeland security portfolios, this trip will serve as a supplemental educational opportunity to expand working knowledge of Israel and regional dynamics in the Middle East.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

5/31/2017
(Date)

Elizabeth Banicki
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Dan Sullivan (AK) hereby authorize Elizabeth Banicki
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

5/31/2017
(Date)

Dan Sulli
(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors):
American Israel Education Foundation (AIEF)
2. Description of the trip: Please see attached
3. Dates of travel: July 1-9, 2017
4. Place of travel: Israel
5. Name and title of Senate invitees: Please see attached
6. I *certify* that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
– OR –
☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
– AND –
☐ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
– AND –
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

AIEF is solely responsible for recruiting, coordinating, executing, and funding all aspects of this trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

AIEF is a non-profit 501(c)(3) organization with the mission of providing educational programming about the U.S.-Israel relationship.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Please see attached

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Please see attached

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$2,529.50	\$1,733	\$900	\$2,517 breakdown attached

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

b) The trip involves an event that is arranged or organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The trip will take place in Israel in order to educate participants about the U.S.-Israel relationship.

19. Name and location of hotel or other lodging facility:

Inbal Jerusalem, Sheraton Tel Aviv, Nof Ginosar Tiberias

20. Reason(s) for selecting hotel or other lodging facility:

location and affordability

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Please see attached

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Participants will fly coach class on a commercial airline.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

n/a

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor

Name and Title: Richard Fishman, Executive Director

Name of Organization: American Israel Education Foundation (AIEF)

Address: 251 H Street NW, Washington DC 20001

Telephone Number: (202) 639-5233

Fax Number: n/a

E-mail Address: rfishman@aiefdn.org

American Israel Education Foundation (AIEF)
Educational Seminar in Israel
Congressional Staff
July 1-9, 2017

Addendum

2. Description of the Trip

This seminar, which will be on the ground in Israel for seven days, is specifically designed to explore foreign policy and defense issues related to the U.S.-Israel relationship. Some of the key issues to be addressed include: the status of Iranian compliance with the Joint Comprehensive Plan of Action, and Iran's continued malign regional activities; the impact of Syrian civil war along Israel's northern border; the internal political situations of both Israel and the Palestinian Authority, the status of the peace process; and the expanded cooperation between the U.S. and Israel in fighting terrorism and proliferation.

The seminar will consist of discussions with Israeli government officials, military officers, Members of the Knesset, Palestinian representatives and U.S. officials, as well as site surveys of the northern border with Lebanon and Syria, the southern border with the Gaza Strip, and the security fence. The seminar also aims to provide the political, historic, and religious context to the current conflicts and issues facing Israel and the region. It will explore the connection the three monotheistic religions have with the land and the influence this connection has on today's struggles. In addition to formal meetings and briefings, the trip provides experiential opportunities to help better understand the geographical complications, the security implications, and the historic root causes of the current conflicts.

14/15. Sponsor Information

Founded in 1990, the American Israel Education Foundation (AIEF) is the charitable organization affiliated with AIPAC, America's pro-Israel lobby. The Foundation's fundamental purpose is to maintain and further the relationship between the U.S. and Israel. AIEF works to inform the public about Israel and the importance of the U.S.-Israel relationship, to expand public awareness about issues affecting the Middle East, and to encourage participation in public affairs, especially by young people. AIEF grants support innovative and award-winning programming that educates a wide array of participants, including college students, members of Congress and their staff, and political professionals.

AIEF funds Israel Seminars for members of Congress, Capitol Hill staffers, students, political consultants, as well as religiously motivated pro-Israel Christian, Latino and African American leaders. These trips to Israel are among the most critical programs AIEF supports on behalf of the U.S.-Israel relationship. These educational seminars allow policy makers to understand the complex historical, religious and geographic context of the Arab-Israeli conflict. Participants have the opportunity to meet with Israeli government officials, military officers, members of the Knesset, U.S. government officials, Palestinian Authority officials and leading academics and journalists. For many of the participants, who make important decisions impacting Israel and the Middle East, these trips are their first, and sometimes, only exposure to the country.

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-AIEF considers the security of its trip participants as its highest priority. A security team accompanies all participants throughout the trip.

- Honoraria for guest speakers

- AIEF pays an upcharge of 21% per room per night, split between our U.S. and Israeli travel vendors

-As a detailed historical understanding is crucial to maximizing the educational aspect of the trip, a licensed tour guide accompanies the group throughout the trip.

Meals for contract staff and speakers: \$160.00 per person

- The cost of renting rooms at hotels and restaurants for meetings and meals with speakers.

-Briefing materials, miscellaneous

-Several sites require an entrance fee, including the southern Western Wall excavations and the holy sites around the Sea of Galilee.

- On each trip we take a group photo with a professional photographer

-It is customary to tip the driver and tour guide that accompany trip participants.

The three hotel rates are within the international per diems for Israel. The estimate for meal expenses includes the cost for meals, snacks, and water. It does not include alcohol, as we do not pay for alcohol per Senate ethics rules.

Senate Invitees

1. Michelle Altman, Legislative Director, Sen. James Lankford (R-OK)
2. Elizabeth Banicki, Legislative Assistant, Sen. Dan Sullivan (R-AK)
3. Will Scheffer, Legislative Aide, Sen. Jeanne Shaheen (D-NH)